

NOTICE OF THE 25th ANNUAL GENERAL MEETING

Notice is hereby given that the 25th Annual General Meeting (AGM) of Index Agro Industries Limited will be held on **Monday, December 15, 2025 at 11:00 a.m.** through hybrid system in combination of both in physical presence at Bengal Inn, House No. 07, Road No. 16, Gulshan-1, Dhaka-1212 and by using digital platform through the link <https://indexagro25agm.hybridagmbd.net> to transact the following businesses:

AGENDA :

1. To receive, consider and adopt the Audited Financial Statements of the company for the year ended 30th June 2025, together with the reports of the Auditor and the Directors.
2. To declare dividend for the year ended 30th June 2025 as recommended by the Board of Directors.
3. To elect/re-elect Director(s) of the company.
4. To appoint the Statutory Auditors of the company for the year ended 30th June 2026 and fix their remuneration.
5. To appoint the Corporate Governance Compliance Auditors for the year ended 30th June 2026 for compliance certification on corporate governance and fix their remuneration.

By order of the Board of Directors,

Dhaka, Bangladesh
Date: November 20, 2025

Sd/-
Abu Jafar Ali FCS
Company Secretary

Notes:

1. The shareholders whose name appeared in the Share/Depository Register as on the 'Record Date' (i.e. **November 09, 2025**) are eligible to participate in the 25th AGM and receive the dividend.
2. The Board unanimously recommended a Cash Dividend @ 12% (Twelve percent) and a Stock Dividend @ 5% (Five percent) totaling 17% (Seventeen percent) of the paid up capital of the company for the year ended 30th June 2025 subject to approval by the shareholders at the ensuing AGM of the company.
3. A shareholder entitled to attend and vote at the AGM may appoint a proxy to attend and vote in his/her behalf. The Proxy Form, duly filled, signed and stamped of Tk. 100.00 must be sent through email to the company at share@index-agro.com not later than 48 hours before the time fixed for the meeting.
4. Shareholders are requested to submit through email to the company at share@index-agro.com on or before **December 10, 2025**, their written option to receive dividend in the form available in company's website www.index-agro.com if the shareholder fails to submit such option within the stipulated time, the dividend will be paid off as deemed appropriate by the company.
5. The concern stock broker, merchant banker and portfolio manager are requested to submit hard copy or through mail to the company at share@index-agro.com on or before **December 10, 2025**; the statement (in excel format) along with detail of their margin client or customer who has debit balance or margin loan, who are entitled to receive cash dividend of the company for the year ended June 30, 2025. The statement should include shareholder's name, BO ID number, client-wise shareholding position, gross dividend receivable, applicable tax rate, net dividend receivable etc. along with the Consolidated Customers' Bank Account number, routing number and contact person.
6. The shareholders will be able to submit their questions/comments and vote electronically **24 hours** before commencement of the AGM and during the AGM. For logging in to the system, the shareholders need to put their 16 digit Beneficial Owner (BO) ID number and other credentials as proof of their identity by visiting the link <https://indexagro25agm.hybridagmbd.net>
7. Shareholders are requested to log in to the system prior to the meeting start time of 11:00 a.m. on **December 15, 2025**. The webcast will start at 10:45 a.m. on **December 15, 2025**. Please contact at +8801844004118 and +8801880694135 for any technical difficulties in accessing the virtual meeting.
8. Detail log in process has been sent through email to respective shareholder's mail ID available in their BO account maintained with the Depository. The detailed procedures to participate in the virtual meeting along with link are also available in the company's website at www.index-agro.com.